



A 2 FP5HFP

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For guidelines see relevant "Guide for Proposers"

**Proposal submission form
for financial support from the EC:**

MARIE CURIE HOST FELLOWSHIP

**EACH APPLICANT MUST RETURN COMPLETED ADMINISTRATIVE SECTION A
AND THE RELEVANT PROJECT SECTION B**

A. GENERAL ADMINISTRATIVE INFORMATION (PAGES A1-A5BIS)

B. PROJECT DESCRIPTION

- 1. MARIE CURIE INDUSTRY HOST FELLOWSHIP (PAGES B1-B2)**
- 2. MARIE CURIE DEVELOPMENT HOST FELLOWSHIP (PAGES B3-B4)**
- 3. MARIE CURIE TRAINING SITE (PAGES B5-B6)**

If possible, these forms should be prepared using the Proposal Preparation Tool (ProTool), which is available via the Commission Internet site <http://www.cordis.lu/fp5/protocol>. Use of the Proposal Preparation Tool is preferred by the Commission. However applicants may also use the forms in the Guide for Proposers. Using the ProTool, forms may be submitted electronically, or printed out and returned on paper.

Information on the Proposal

Proposal Full Name ¹ (max. 10 words)			
Proposal Acronym ²			
Call Identifier ³			
Research Programme ⁴			

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POST STAMP :

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RECEPTION DATE :

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Marie Curie Host Fellowship Proposal Form – Form A1



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Proposal Acronym ²	<input type="text"/>
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1. GENERAL PROPOSAL INFORMATION

Type of Fellowship ⁵ (IND, DEV, PHD)	<input type="text"/>
Research Programme ⁴	<input type="text"/>

Applicant

Organisation Legal Name ⁶	<input type="text"/>		
Less-Favoured Region ⁷	Y	N	If Yes, give name of Less-Favoured Region ⁷

Proposal

Proposal Full Name ¹ (max. 10 words)	<input type="text"/>			
Describe the research ⁸ to be supported (in 3 lines)	<input type="text"/>			
Evaluation panel code ⁹ (only for proposals to the Human Potential Programme)	<input type="text"/>			
Sub-disciplines/areas ¹⁰ (in order of priority, max. 4)	1	2	3	4
Free keywords describing this research (max. 4)	1	2	3	4
	3	4	5	6

Fellows requested ¹¹

Postgraduate level	Number of researcher-months requested ¹²	Indicative number of fellows ¹³
Post-doctoral level	Number of researcher-months requested ¹²	Indicative number of fellows ¹³

Previous Marie Curie Fellowship Contracts

Has your Research Group been involved directly in a Marie Curie Individual Fellowship before? If yes, please give details of the most recent ones :	Y	N
Programme Name	Contract No	
Programme Name	Contract No	
Programme Name	Contract No	
Programme Name	Contract No	

Marie Curie Host Fellowship Proposal Form – Form A2



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2. ADMINISTRATIVE INFORMATION

Legal information on the participating organisation

Registration No with the European Commission's Research Programmes ¹⁴

Organisation Legal Name ⁶

Short Name ¹⁵

Legal Registration No ¹⁶

Activity Type ¹⁷

Legal Status ¹⁸

If 'PRC', Specify ¹⁹

Business Area ²⁰ (NACE)

For Companies only : Organisation details

Annual turnover ²¹

Annual Balance Sheet Total ²²

Number of employees ²³

Is your Organisation independent ²⁴?

Y

N

If No, please indicate name(s) of owner(s) who own 25 % or more ²⁵

Address of the legal entity

PO Box ²⁶

Street Name and Number

Post Code ²⁷

Cedex ²⁸

Town/City

Country Code ²⁹

Country Name ²⁹

Internet homepage of organisation

Administrative officer authorised to sign the contract

Title (Dr, Prof., ...)

Gender ³⁰

F

M

Family Name

First Name

Telephone No ³¹

Fax No ³¹

E-mail

I declare that I have read and accept the rules governing the Marie Curie Host Fellowship Scheme for which my organisation is applying. I certify that the information about my organisation in this proposal is accurate and that, if this proposal is selected, my organisation will facilitate the proposed research.

STAMP OF ORGANISATION

DATE (DD/MM/YYYY)

SIGNATURE OF ADMINISTRATIVE OFFICER ³²

Marie Curie Host Fellowship Proposal Form – Form A3



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2. ADMINISTRATIVE INFORMATION (CONTINUED)

Co-ordinator of the proposal

Title (Dr, Prof., ...)			Gender ³⁰	F		M	
Family Name							
First Name							
Name of research group ³³							
Number of full-time researchers in research group ³⁴			Number of technical support staff in research group				
PO Box ²⁶							
Street Name and Number							
Post Code ²⁷			Cedex ²⁸				
Town/City							
Country Code ²⁹			Country Name ²⁹				
Telephone No ³¹			Fax No ³¹				
E-mail							
Internet homepage of research group							

I declare that I have read and accept the rules governing the Marie Curie Host Fellowship Scheme for which my organisation applies. If this proposal is selected, I agree to act as co-ordinator in charge of the implementation of this proposal and that the Commission may publish, including on its Internet Site, details of this proposal. I agree that the information provided on page A4 may be used as an advertisement for fellows on the Commission Internet Site.

DATE (DD/MM/YYYY)

SIGNATURE OF CO-ORDINATOR ³²

Previous contracts

Has the research group already held a Marie Curie Host Fellowship? (Put a cross)	Y		N	
If yes, please give details of the most recent contract : name of programme, contract number, type of fellowship and the contract period (DD/MM/YYYY)				
Programme name			Contract No	
Type of fellowship ⁵ (IND, DEV, PHD)	Contract period :	From	To	



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3. ADVERTISEMENT FOR RECRUITMENT OF FELLOWS TO BE PUT ON COMMISSION INTERNET SITE

Organisation Legal Name ⁶	
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Contact details for interested researchers

Contact person	
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Telephone No ³¹		Fax No ³¹	
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E-mail	
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Internet homepage where interested researchers can find further information	
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Recruitment advertisement ³⁵

Write an advertisement for the fellowships, which will be available within your research group, if this proposal is selected. Use a maximum of 2000 characters of plain typed text, preferably in English.

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Indicative Recruitment Plan

Year of contract	Calendar year of recruitment of fellows	Number of fellows to be recruited
1st		
2nd		
3rd		
4th		

Marie Curie Host Fellowship Proposal Form – Form A5



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4. ONLY TO BE COMPLETED FOR MARIE CURIE TRAINING SITE PROPOSALS where the Training Site is proposed by ORGANISERS OF INTERNATIONAL DOCTORAL STUDIES involving at least five organisations in three different countries within the framework of a formal collaboration. (To be filled in for each participating organisation)

Name of Training Site	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹		Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹		Fax No ³¹	
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E-mail	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹		Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹		Fax No ³¹	
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E-mail	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹		Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹		Fax No ³¹	
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E-mail	
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Marie Curie Host Fellowship Proposal Form – Form A5bis



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4. ONLY TO BE COMPLETED FOR MARIE CURIE TRAINING SITE PROPOSALS where the Training Site is proposed by ORGANISERS OF INTERNATIONAL DOCTORAL STUDIES involving at least five organisations in three different countries within the framework of a formal collaboration. (To be filled in for each participating organisation)

Name of Training Site	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹	
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Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹	
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Fax No ³¹	
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E-mail	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹	
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Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹	
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Fax No ³¹	
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E-mail	
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Organisation / Research group

Organisation Legal Name ⁶	
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Name of research group	
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Country Code ²⁹	
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Country Name ²⁹	
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Person responsible for research training within research group

Name	
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Position in organisation	
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Telephone No ³¹	
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Fax No ³¹	
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E-mail	
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Proposal Acronym ²

PROPOSAL ABSTRACT FOR MARIE CURIE INDUSTRY HOST FELLOWSHIPS

Proposal Full Name ¹

Summary of the proposal

Give a brief description under the following headings. This whole summary should be preferably in English, avoiding formulae and other special characters.

**Description of research training area
(max. 1500 characters)**

**Expected benefit and impact of the research training for fellows and company
(max. 1000 characters)**



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DETAILED PROPOSAL INFORMATION FOR MARIE CURIE INDUSTRY HOST FELLOWSHIPS

The detailed proposal information described below must be provided in addition to the proposal form
(All pages must be numbered in a single series)

1. DESCRIPTION OF THE RESEARCH TRAINING AREA PROPOSED

(Preferably not more than 3 pages)

1. Description of the scientific and technological significance of the research training area proposed.
2. Research facilities, resources, equipment and arrangements, including supervision, to support the training of fellows through research. For Small and Medium Sized Enterprises, these facilities may be off the company premises. If this is the case, give a detailed description of the location, specify the nature of the collaboration agreement between the SME and collaborative research partners and also specify how the fellows will benefit from the frequent interactions with the company.
3. Expected outcomes of training to be carried out and benefit to fellows and company.

2. DESCRIPTION OF THE RESEARCH GROUP WHICH WILL HOST THE FELLOWS

(Preferably not more than 3 pages)

1. Brief overview of the company (including, if relevant, details of parent company, total number of employees, business activity).
2. Description of the research group (number of researchers and technical staff, experience of research training, collaborative arrangements with other research organisations).
3. Research group's current research expertise (where relevant, give list of products and services developed and publications and patents; copies of abstracts may be attached).
4. Details of supervisors who will oversee planned projects.

3. ATTACHMENTS

1. Copy of company's certificate of registration or alternatively indication on where the company is registered.
2. Abstracts of publications and patents.
3. For SME's, where a substantial proportion of the research activity takes place outside their premises, give evidence of the collaborative research (for example, copy of external contract).



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Proposal Acronym ²

PROPOSAL ABSTRACT FOR MARIE CURIE DEVELOPMENT HOST FELLOWSHIPS

Proposal Full Name ¹

Summary of the proposal

Give a brief description under the following headings. This whole summary should be preferably in English, avoiding formulae and other special characters.

Description of research competence sought and its compatibility with existing competence; description of the work to be performed (max. 1500 characters)

Expected benefit and impact of the new research competence for the research group/institution (max. 1000 characters)



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DETAILED PROPOSAL INFORMATION FOR MARIE CURIE DEVELOPMENT HOST FELLOWSHIPS

**The detailed proposal information described below must be provided in addition to the proposal form
(All pages must be numbered in a single series)**

1. DESCRIPTION OF THE RESEARCH COMPETENCE SOUGHT

(Preferably not more than 4 pages)

1. Detailed description of the research competence sought, including current state of the art, innovative aspects and scientific significance.
2. Reasons for choice of new competence and its relevance to research group/institution.
3. Implementation of the proposal, including key areas to be developed by fellows, time-scales and plans for integration of new competence into activity of the research group/institution.
4. Expected results and impact on research group/institution and future potential of developing this research competence.

2. DESCRIPTION OF THE RESEARCH GROUP WHICH WILL HOST THE FELLOWS

(Preferably not more than 4 pages)

1. Brief presentation of the host institution.
2. Presentation of the research group (number of staff and students, current research activity listing national and international collaborative research activity, and involvement in other Community funded research projects in progress, if any).
3. Research group's current research expertise relevant to the competence sought (give list of most relevant publications and patents, copies of abstracts may be attached).
4. Description of the research facilities, resources, equipment and arrangements to allow the implementation of this proposal.



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Proposal Acronym ²

PROPOSAL ABSTRACT FOR MARIE CURIE TRAINING SITES

Proposal Full Name ¹

Summary of proposal

Give a brief description under the following headings. This summary should be preferably in English, avoiding formulae and other special characters.

**Description of research area of the doctoral training
(max. 1500 characters)**

**Expected benefit and impact of the research training for the fellows
(max. 1000 characters)**



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DETAILED PROPOSAL INFORMATION FOR MARIE CURIE TRAINING SITES

The detailed proposal information described below must be provided in addition to the proposal form
(All pages must be numbered in a single series)

1. DESCRIPTION OF THE DOCTORAL TRAINING

(Preferably not more than 3 pages)

1. Detailed description of the scientific and technological significance of the doctoral training proposed, highlighting current state-of-the-art, innovative aspects including specific skills or techniques and description of training courses that may also be offered to fellows .
2. Specific benefits to fellows of undertaking part of their doctoral training at the proposed training site.

2. DESCRIPTION OF THE TRAINING SITE

(Preferably not more than 4 pages)

1. Presentation of the institution where the Training Site is located.
2. Presentation of the Training Site: detailed breakdown of research staff (doctoral students, post-doctoral researchers, technical and administrative staff), specifying number of persons involved in the implementation of the research training.
3. Description of the research quality of the training site: current research activities, national and international collaborative research activity, research profile of researchers who will supervise fellows proposed, list of most relevant publications, patents, and awards to staff of the training site.
4. Description of the research facilities, resources, equipment and arrangements, including supervision, to allow the implementation of this proposal.
5. Evidence of past successful international postgraduate and doctoral training; numbers of students trained over the past 5 years.

The Training Site is the research group or inter-related research groups, where the training will be provided.

If the Training Site consists of more than one research group, the above mentioned description must be provided for each research group.

Organisers of international doctoral studies involving at least five organisations in three different countries within the framework of a formal agreement should attach a copy of the agreement.